



# Getting Started

This factsheet walks you through your first steps with ReadCloud - including downloading the native app for your device, setting up your proxy settings within the EQ network and logging in via Microsoft O365.

## 1. Download ReadCloud

Choose the device you are using and follow the prompts to install the app on your device.

You can also find links to our apps on [readcloud.com/downloads](https://readcloud.com/downloads).



Windows



macOS



iOS

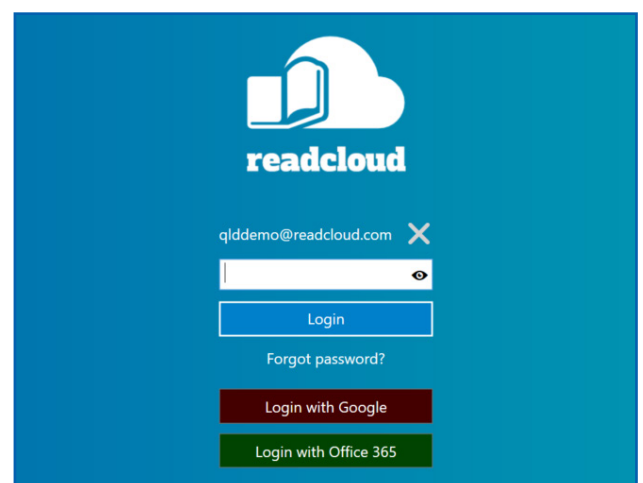


Android

## 2. Login to ReadCloud

Enter your school email address (e.g. jsmit34@eq.edu.au) and click **Next**.

Click the **Login with Office 365** button.

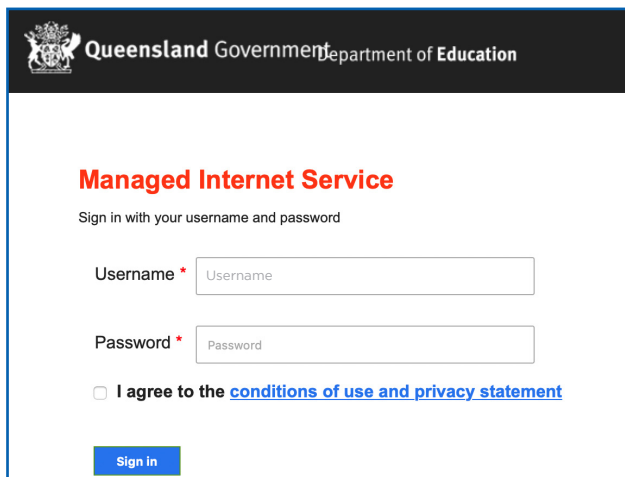


### 3. Sign in to the EQ Managed Internet Service

Username: MIS ID

Password: MIS password

Agree to the T&Cs and press **Sign in**

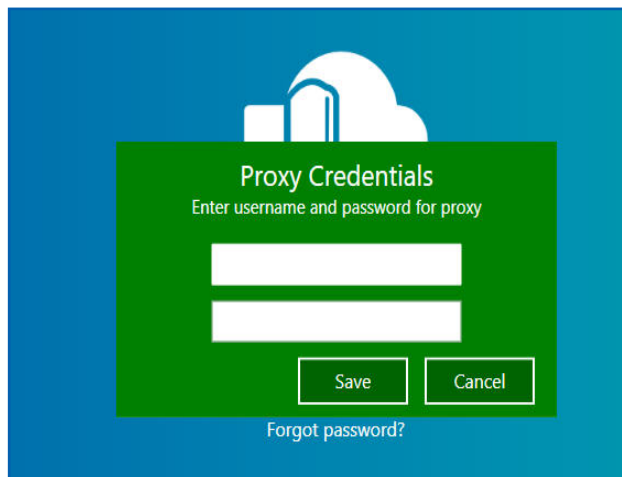


The screenshot shows the login interface for the Managed Internet Service. At the top, it says 'Queensland Government Department of Education'. Below that, the title 'Managed Internet Service' is in red. A sub-header says 'Sign in with your username and password'. There are two input fields: 'Username' and 'Password', both with red asterisks indicating they are required. Below the password field is a checkbox labeled 'I agree to the conditions of use and privacy statement'. At the bottom left is a blue 'Sign in' button.

### 4. Setting Proxy Credentials (Windows only)

A green popup will appear. Log in again with your MIS ID e.g. jsmit36 and enter your MIS password.

This box will re-appear each time you update your MIS credentials.



The screenshot shows a green popup window titled 'Proxy Credentials'. It asks the user to 'Enter username and password for proxy'. There are two white input fields for the username and password. At the bottom right are 'Save' and 'Cancel' buttons. Below the input fields is a link that says 'Forgot password?'.



### ReadCloud Default Password

If Office 365 is not available use ReadCloud's default password - provided at your school.

# Getting started

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